Appendix 61

DEPED QUEZON
UPLOADED
Date/Time: DEC 01 2025
By: NY 8:37
Ref. No. NOA 115-25

PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Supplier: M.I. SEVILLA RESORT
Address: BRGY. DOMOIT, LUCENA CITY
TIN 176-763-942-002
ITB 2025-14-SERVICES

P.O. No.: 2025-11-0285
Date: NOVEMBER 25, 2025
Mode of Procurement Competitive Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery LUCENA CITY
Date of Delivery DEC 7-11 2025

Delivery Term within 30 Calendar Days upon receipt of NTP
Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		DEC 7-11 2025 DEC 7 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	176	1,484.00	261,184.00
		DEC 8 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	176	1,484.00	261,184.00
		DEC 9 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	176	1,484.00	261,184.00
		DEC 10 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	176	1,484.00	261,184.00
		DEC 11 2025			
	PAX	FOOD/VENUE Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	176	999.00	175,824.00
		SUPPLY OF FOOD VENUE AND ACCOMMODATION FOR THE CONDUCT OF ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM (ESHDP)			
		GRAND TOTAL			**1,220,560.00**

(TOTAL Amount In Words) **ONE MILLION TWO HUNDRED TWENTY THOUSAND FIVE HUNDRED SIXTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

MIRADETH I. SEVILLA

M.I. SEVILLA RESORT
Signature over Printed Name of Supplier

NOV 25 2025
Date

Very truly yours,

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available :

EDMUNDO MARIN, JR.
Accountant III

ORS/BURS No. :
Date of the ORS/BURS :
Amount